

Disconnection of fire protection system

Group/Company: _____

Property/Plant: _____

Type of system: Automatic water sprinkler Automatic fire alarm Other _____

Area/activity affected by disconnection	Section:		
Reason for disconnection			
Disconnection (system taken out of use)	Date:	Time:	
Disconnection ends (system back in operation)	Date:	Time:	

Disconnection/fault must always be reported: <u>Completed</u>			
Supervisors and personnel for the area ^{*)} :	<input type="checkbox"/> Yes	Name: _____	<input type="checkbox"/> No
Fire protection and surveillance officer for the area:	<input type="checkbox"/> Yes	Name: _____	<input type="checkbox"/> No
Alarm control centre:	<input type="checkbox"/> Yes	Name: _____	<input type="checkbox"/> No/Not applicable
Tenant/user/plant owner:	<input type="checkbox"/> Yes	Name: _____	<input type="checkbox"/> No/Not applicable

^{*)} If the plant is a prerequisite in the dimensioning of the building's fire protection, a fire consultant or equivalent should be consulted.

Disconnection/fault lasting more than 24 hours must be reported to the insurance company (unless otherwise agreed)			
Insurance company: _____	Email: _____	Fax: _____	
Broker (if applicable): _____	Email: _____	Fax: _____	

The following measures apply for all kinds of disconnection/system out of use:

1. Planning and preparation performed to minimise down time	<input type="checkbox"/> Yes
2. Possible action taken to limit the area taken out of use	<input type="checkbox"/> Yes
3. Fire load within area affected has been minimised if possible	<input type="checkbox"/> Yes
4. Manual extinguishing equipment and trained personnel on site	<input type="checkbox"/> Yes
5. Fire alarm: Checked if Hot Work is to be performed and if so in accordance with permit system applicable	<input type="checkbox"/> Yes <input type="checkbox"/> Not
Water sprinkler: Checked that Hot Work is not to be performed applicable	<input type="checkbox"/> Yes <input type="checkbox"/> Not
6. Inspection/monitoring takes place continuously during disconnection time (fire-watcher)	<input type="checkbox"/> Yes
7. Ban on smoking and naked flames in force within the area (during the disconnection time)	<input type="checkbox"/> Yes
8. Checked that there is no fire and flammable processes stopped	<input type="checkbox"/> Yes
9. Fire doors and other control functions are closed/activated in connection with disconnection after working hours	<input type="checkbox"/> Yes

Otherwise instructions in current regulations and any requirements in fire protection documentation must be observed.

Signature of plant manager
